

**REAL ESTATE APPRAISERS  
APPLICATION ADVISORY COMMITTEE  
WEB/VIRTUAL MEETING MINUTES  
May 6, 2014**

**PRESENT:** Marla Britton

**PRESENT VIA GOTOMEETING:** Frank Hopp

**EXCUSED:** Gary Gruenisen; Thomas Kneesel; David Wagner

**STAFF:** Tom Ryan, Executive Director; Daniel Agne, Bureau Assistant; and other Department staff

**CALL TO ORDER**

Marla Britton, Chair, called the meeting to order at 10:06 A.M. Two (2) members were present.

**ADOPTION OF AGENDA**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to approve the minutes of March 12, 2014 as published. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Marla Britton - yes; Frank Hopp – yes. Motion carried unanimously.

The Board convened into Closed Session at 10:10 A.M.

**RECONVENE TO OPEN SESSION**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to reconvene in Open Session at 10:21 A.M. Motion carried unanimously.

**REVIEW AND CONSIDERATION OF APPLICANTS' APPRAISAL EXPERIENCE AND  
APPRAISAL REPORTS, OR ANY RECEIVED AFTER PREPARATION OF THE AGENDA**

**AMY BATTLE**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements, and to provide coaching comments. Motion carried unanimously.

**KYLE BJERKE**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

**PATRICIA BOND**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

**PIERCE BUCHINGER**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

**SETH EATMAN**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

**ROBERT GRUBER**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements, and to provide coaching comments. Motion carried unanimously.

**MATTHEW HOEFING**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

**DANIEL KJOLSING**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

**ANDREW PHILLIPS**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

**LUCAS SCHREIBER**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

**MARK SOJKOWSKI**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements, and to provide coaching comments. Motion carried unanimously.

**STEVEN WILKINSON**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

**HEIDI ZAHN**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to table this matter. Motion carried unanimously.

**LAURA ZIESKE**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements, and to provide coaching comments. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,  
IF VOTING IS APPROPRIATE**

**MOTION:** Marla Britton moved, seconded by Frank Hopp, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Frank Hopp moved, seconded by Marla Britton, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:22 A.M.